

Subscribing to Technology Support List Serves

ProTracts

To subscribe to the ProTracts list serve:

Email: listproc@nrcs.usda.gov

Leave subject matter blank

In the body of the message type:

```
subscribe protracts_users <email address> <First Lastname>
```

For example:

```
subscribe protracts_users john.smith@usda.gov John Smith
```

Be sure to replace the <email address> and enter your own personal information

For more information on the Protacts List Server Contact:

Mary Grande <mailto:mary.grande@ftc.usda.gov> , Nov. 2005

Customer Service Toolkit

To subscribe to the Toolkit list serve, send an email to: list@list-fc.sc.egov.usda.gov (no subject needed).

In the body of the email type the following command:

```
join toolkit_user_group <your emailaddress>
```

After subscribing you will receive an email message confirming you have been added to the Toolkit_User_Group. Anyone who was a member of the original Toolkit_Support list serve has already been added to this list serve, so there is no need to resubscribe.

Sent by Kathy Green, June, 2005

PRS

This puts you on the distribution list for PRS NewsFlashes, etc. The name still uses the old acronym, PRMS. There's two different commands you can use to subscribe:

```
subscribe prms <your name>
```

```
join prms <your name>
```

The request will use the e-mail address it is sent from, be sure your email format is Plain text and not HTML. Address the request to: listproc@nrcs.usda.gov. You should get a response from the list processor telling you that you've successfully subscribed.

Nancy Stewart, PRS Technical Support